



ATLP ADMISSIONS POLICY

DOCUMENT CONTROL

Author/Contact:	Directors of Education (Primary and Secondary) Tel: 0121 323 2221	
Document Reference:	ATLP Admissions Policy	
Version	02	
Status	Final	
Updated	October 2019	
Related Policies	Complaints Policy	
Review Date/Frequency	Annually	
Approved/Ratified By	Trust Board	Re-adopted



The Local Authority(s) facilitate the process of consultation on admission arrangements for the schools in the Arthur Terry Learning Partnership.

For Schools within the Birmingham Local Authority Area:

**The Arthur Terry School
Stockland Green School
John Willmott School
Brookvale Primary School
Hill West Primary School
Mere Green Primary School
Slade Primary School**

The School Admissions Service(s) have arranged for all admission arrangements to be posted on their Local Authority website e.g. www.birmingham.gov.uk and, in accordance with statutory requirements, this allows full consultation to take place with parents, other schools, religious authorities and the local community (for more information visit their website).

ADMISSION CRITERIA

ATLP schools, who receive more applications than there are places available, will apply the oversubscription criteria which will be used to decide who will be offered a place, and the ranking on the waiting list. Places at the school will be offered based on the following order of priority:

1. Looked After or previously Looked After Children
2. Children with a sibling already at the school they have applied to who will still be in attendance in Year 6 (for primary admissions) inclusive and years 8 -11 inclusive (for secondary admissions)
3. Children who live nearest the school of choice.

Within each of these categories' priority is given to those who live nearest the school calculated on the basis of a straight-line measurement between the applicant's home address and the main school gates.

For details of individual schools age range for primary and secondary and the Published Admission Number for each school, please visit the related school website or www.atlp.org.uk

The ATLP has adopted the Local Authority's definitions for 'Children with a Statement of Special Educational Needs', 'Looked After or Previously Looked After Children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating' 'Final Qualifier applications (blocks of flats etc) '.



WAITING LISTS

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the school's list in accordance with the order of priority for offering places.

APPEALS

Appeals are administered by the Local Authority. Parents who wish to appeal against the decision to refuse their child admission to the school of their choice should contact School Admissions at the relevant Local Authority and request an Appeals Form. Appeals will be heard by an independent panel.

FOR SIXTH FORM JOINERS – Visit the schools websites for entry criteria.

For Schools within the North Warwickshire Local Authority:

**The Coleshill School Secondary School
Curdworth Primary School**

The School Admissions Service have arranged for all admission arrangements to be posted on their Local Authority website e.g. www.warwickshire.gov.uk and, in accordance with statutory requirements, this allows full consultation to take place with parents, other schools, religious authorities and the local community (for more information visit their website).

Admission Criteria for Curdworth Primary:

The pupil admission number for each year group (the number of pupils which the school officially has room to admit each year) is 17

Curdworth Primary School serves the following priority areas:

- Curdworth Village
- Wishaw
- Lea Marston
- Middleton

The school's admissions policy is as follows:

- 1 Children in the care of, or given accommodation by, a Local Authority (Section 22 of the Children Act 1989).
- 2 Children living in the priority area (given in the area booklet) who have a brother or sister at the school at the time of admission.
- 3 Children living in the priority area who have a brother or sister at the partner infant school at the time of admission.
- 4 Other children living in the priority area.
- 5 Children from outside the priority area who have a brother or sister at the school at the time of admission.
- 6 Children from outside the priority area who went to the partner infant school immediately before transfer.
- 7 Other children from outside the priority area.

Warwickshire's policy is for children to be admitted at the beginning of the academic year in which they are five years old. For example, a child who has reached the age of four before 31 August may begin school in September.



Email: admissions@warwickshire.gov.uk

ADMISSION CRITERIA THE COLESHILL SCHOOL

If The Coleshill School receive more applications than there are places available, they will apply the oversubscription criteria which will be used to decide who will be offered a place, and the ranking of the waiting list. Places at the school will be offered based on the following order of priority.

1. Looked After or previously Looked After Children and children with an existing statement or EHC plan naming The Coleshill School.
2. Children with a sibling, including step-siblings, already at the school who will still be in attendance in years 8-11 inclusive and who live in the priority area.
3. Children who live within the priority area (*see below).
4. Children who live outside the priority area with a sibling, including step-siblings, already at the school who will still be in attendance in years 8-11 inclusive.
5. Children who do not apply in any of the above criteria and attend Year 6 in the primary schools within the Coleshill Learning Community (Coleshill CE Primary School, Shustoke CE Primary, St Edwards' RC Primary, Water Orton Primary School, Curdworth Primary School).
6. Children who live outside the priority area living nearest the school as defined by Warwickshire Local Authority.

*The parishes of Water Orton, Curdworth, Lea Marston, Wishaw, Shustoke, Maxstoke, Nether Whitacre, Over Whitacre, Coleshill, Great Packington and Little Packington are all included. The part of the parish of Fillongley bounded by Shawbury Lane and Newton Lane to their junction and Cow Lane is shared with Ash Green School.

PAN NUMBER

The Coleshill School's Published Admission Number is 210

The Coleshill School has adopted Warwickshire Local Authority's definitions as follows:

- Children with a statement of special educational needs
- Looked after or previously looked after children, '
- Sibling,
- Distance,
- Shared Responsibility and Separating
- Final Qualifier applications (blocks of flats etc).

WAITING LISTS

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the school's list in accordance with the order of priority for offering places.



Waiting lists will be kept until the end of the Autumn Term of each admission year by the school.

APPEALS

Appeals are administered by Warwickshire Local Authority. Parents who wish to appeal against the decision to refuse their child admission to the school of their choice should contact School Admissions at Warwickshire Local Authority and request an Appeals Form. Appeals will be heard by an independent panel. For further information please see: www.warwickshire.gov.uk/schoolappeals

FOR SIXTH FORM JOINERS – Visit the school’s website for entry criteria.



For Schools within Staffordshire Local Authority:

**Nether Stowe Secondary School
Scotch Orchard Primary School
Two Gates Primary School
William MacGregor Primary School**

The School Admissions Service have arranged for all admission arrangements to be posted on their Local Authority website e.g. www.staffordshire.gov.uk and, in accordance with statutory requirements, this allows full consultation to take place with parents, other schools, religious authorities and the local community (for more information visit their website)

Admission Criteria for Primary schools:

1) Children in Care and children who ceased to be in care because they were adopted (or became subject to a residence order or special guardianship order).

2) Children who satisfy both of the following tests:

Test 1: the child is distinguished from the great majority of other applicants either on their own medical grounds or by other exceptional circumstances.

Medical grounds must be supported by a medical report (obtained by the applicant and provided at the point of application). This report must clearly justify, for health reasons only, why it is better for the child's health to attend the school rather than any other school.

Exceptional circumstances must relate to the school and the individual child, i.e. the circumstances of the child, not the economic or social circumstances of the parent/carer. They should be supported by a professional report (obtained by the applicant and provided at the point of application), e.g. social worker.

and

Test 2: the child would suffer hardship if they were unable to attend

3) Children who have an elder sibling in attendance at the school and who will still be attending the school at the proposed admission date; (For admission purposes, a brother or sister is a child who lives at the same address and either: have one or both natural parents in common; are related by a parents marriage; are adopted or fostered by a common parent or are unrelated children who live at the same address, whose parents live as partners.)

4) Children living within the catchment area of the school.

5) Other children arranged in order of priority according to how near their home addresses are to the main gate of the school, determined by a straight-line measurement as calculated by the Local Authority's Geographical Information System.

Admission Criteria for Secondary Schools:

Admission to oversubscribed schools is determined by the oversubscription criteria given below.

Oversubscription Criteria

If the total number of preferences for admission to a school exceeds the school's Published Admission Number (PAN), the following order of priority is used to allocate the available places. (N.B., after applying the oversubscription criteria, where an applicant can be offered a place at more than one preferred school then they will be offered a place at the school ranked highest on their application.)

1) Children in Care and children who ceased to be in care because they were adopted (or became subject to a residence order or special guardianship order).

2) Children who satisfy both of the following tests:

Test 1: the child is distinguished from the great majority of applicants either on their own medical grounds or by other exceptional circumstances.

Medical grounds must be supported by a medical report (obtained by the applicant and provided at the point of application). This report must clearly justify, for health reasons only, why it is better for the child's health to attend the preferred school rather than any other school.

Exceptional circumstances must relate to the choice of school and the individual child, i.e. the circumstances of the child, not the economic or social circumstances of the parent/carer. It should be supported by a professional report (obtained by the applicant and provided at the point of application), e.g. social worker. This report must clearly justify why it is better for the child to attend the preferred school rather than any other school.

And

Test 2: the child would suffer hardship if they were unable to attend the preferred school.

Hardship means severe suffering of any kind, not merely difficulty or inconvenience, which is likely to be experienced as a result of the child attending a different school. Applicants must provide detailed information about both the type and severity of any likely hardship at the time of application.

3) Children who have an elder sibling in attendance at the preferred school and who will still be attending the school at the proposed admission date; (For admission purposes, a brother or sister is a child who lives at the same address and either: have one or both natural parents in common; are related by a parents marriage; are adopted or fostered by a common parent or are unrelated children who live at the same address, whose parents live as partners).



- 4) Children living within the catchment area of the preferred school
- 5) Children who attend certain primary schools defined as major contributory primary schools.
- 6) Other children arranged in order of priority according to how near their home addresses are to the main gate of the school, determined by a straight-line measurement.

WAITING LISTS

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the school's list in accordance with the order of priority for offering places.

APPEALS

Appeals are administered by the Local Authority. Parents who wish to appeal against the decision to refuse their child admission to the school of their choice should contact School Admissions at the relevant Local Authority and request an Appeals Form. Appeals will be heard by an independent panel.

FOR SIXTH FORM JOINERS – Visit the school's website for entry criteria.