

APPENDIX 1

ORGANISATION OF CHILDREN RETURNING TO SCHOOL SEPTEMBER 2020

FAMILY GROUPS	START TIME	FINISH TIME
JAGUAR & VAUXHALL	8.45 am	3.00 pm
FORD & ROVER	9.00 am	3.15 pm

BUBBLE	NUMBER OF CHILDREN IN CLASS	STAFF BUBBLE LEADER	ROOM	TOILET	EXIT & ENTRY POINT	BREAK TIME & LOCATION	LUNCH TIME & LOCATION		LUNCH TIME STAFFING	
							EATING IN CLASSROOM: LOCATION	OUTDOOR PLAY ON KS1 PLAYGROUND: LOCATION	KATH	LORNA
HEDGEHOGS CLASS	23	KAYE KATH BETH	HEDGEHOGS CLASSROOM	FS/KS1 RED CUBICLES/SINK	HEDGEHOGS DOOR	10.30 – 10.45	EATING IN HALL: 12.00 – 12.30	KATH		
			KS1 AREA	KS1 PLAYGROUND		OUTDOOR PLAY ON KS1 PLAYGROUND: 12.30 – 1.00	KATH	LORNA		
OWLS CLASS	26	DAISY/LUCY LORNA	OWLS CLASSROOM	FS/KS1 ORANGE CUBICLE/SINK	OWLS DOOR	11.00 – 11.15	EATING IN CLASSROOM: 12.30 – 1.00	Gael	LORNA	
			LIBRARY	KS1 PLAYGROUND		OUTDOOR PLAY ON KS1 PLAYGROUND: 1.00 – 1.30	GAEL			
FOXES CLASS	37	KIM JO	FOXES CLASSROOM	YEAR 3/4 GIRLS TOILET	HALL SHUTTER DOOR	10.30 – 10.45	EATING IN CLASSROOM: 12.00 – 12.30	JO		
			HALL	(THIS WILL BECOME A UNISEX TOILET)		KS2 PLAYGROUND	OUTDOOR PLAY ON KS2 PLAYGROUND: 12.30 – 1.00	BETH		
SQUIRRELS CLASS	31	MEGAN JANE	SQUIRRELS CLASSROOM	YEAR 5/6 BOYS & GIRLS TOILETS	KS2 DOOR	11.00 – 11.15	EATING IN CLASSROOM: 12.30 – 1.00	SUSAN		
			MOBILE CLASSROOM	(THIS WILL BECOME A UNISEX TOILET)		KS2 PLAYGROUND	OUTDOOR PLAY ON KS2 PLAYGROUND: 1.00 – 1.30	JANE SUSAN		

ORGANISATION OF NEW RECEPTION CHILDREN STARTING SCHOOL

BUBBLE	CHILDREN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1	JAGUAR & VAUXHALL		INSET DAY	9.15am – 10.15am	9.15am – 11.30am	
WEEK BEGINNING 31.08.20	FORD & ROVER		INSET DAY	11.00am – 12.00pm		9.15am – 11.30am
WEEK 2	JAGUAR & VAUXHALL	9.15am – 11.45am	9.15am – 11.45am	9.15am – 11.45am	9.15am – 11.45am	9.15am – 11.45am
WEEK BEGINNING 07.09.20	FORD & ROVER	9.15am – 11.45am	9.15am – 11.45am	9.15am – 11.45am	9.15am – 11.45am	9.15am – 11.45am
WEEK 3 ONWARDS	JAGUAR & VAUXHALL	8.45am - 3.00pm	8.45am - 3.00pm	8.45am - 3.00pm	8.45am - 3.00pm	8.45am - 3.00pm
WEEK BEGINNING 14.09.20	FORD & ROVER	9.00am - 3.15pm	9.00am - 3.15pm	9.00am - 3.15pm	9.00am - 3.15pm	9.00am - 3.15pm

ADDITIONAL STAFF INFORMATION

NAME	ROLE	NOTES
LISA	HEADTEACHER	DSL
DAISY	ASSISTANT HEADTEACHER	SENCO DSL
NICKY	SECRETARY	Hours: 8.30am – 3.30pm
DAVE	CARETAKER	07.30 am – 10am 2pm – 5.30pm
KATH	CLEANER	10 – 12pm
LORNA	LEAD TA	FIRST AIDER
JANE	LEAD TA	FIRST AIDER
KATH	TA	FIRST AIDER
JO	TA	FIRST AIDER
SUSAN	LUNCHTIME AND INTERVENTION TA	FIRST AIDER Hours: 12.30 pm – 2.30pm (move hours to 11.30pm – 1.30pm)
GAEL	LUNCHTIME SUPERVISOR	Hours: 12.20 pm – 1.40pm
SIOBHAN	KITCHEN STAFF	
EZZAT	KITCHEN STAFF	

